

Position Description

Colorectal Clinical and Research Fellow

Classification:	Fellow
Business unit/department:	Division of Surgery, Anaesthesia and Procedural Medicine
Work location:	Austin Hospital <input checked="" type="checkbox"/> Heidelberg Repatriation Hospital <input checked="" type="checkbox"/> Royal Talbot Rehabilitation Centre <input type="checkbox"/> Other <input type="checkbox"/> (please specify)
Agreement:	AMA Victoria - Victorian Public Health Sector - Doctors in Training Enterprise Agreement 2022-2026
Employment type:	Fixed-Term Part-Time
Hours per week:	28
Reports to:	Director of Surgery, Anaesthesia and Procedural Medicine, and Head of Colorectal Unit Professional accountability is to the Chairman, Division of Surgery
Direct reports:	NIL
Financial management:	Budget: N/A
Date:	May 2026

Austin Health acknowledges the Traditional Custodians of the land on which we operate, the Wurundjeri Woi Wurrung People of the Kulin Nation. We pay our respects to Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples.

Position purpose

The Colorectal Clinical and Research Fellow is a post FRACS position supporting the CSSANZ Fellow to assist with out of hours operating and weekend ward rounds.

The Fellow is expected to:

- Conduct weekend ward rounds and on-call every second weekend, with operating as required
- Attend Friday outpatient clinic and MDM
- Backfill CSSANZ Fellow leave and selected endoscopy, manometry and theatre lists as required, including at Mercy Hospital for Women (Heidelberg) and Warringal Private Hospital
- Coordinate research activities for the Colorectal unit including supervision of medical student research projects (University of Melbourne)

The Colorectal Clinical and Research Fellow role is based within the Colorectal unit across Austin Main, The Surgery Centre, Mercy and Warringal sites and is required to work in coordinating well-managed patient care.

About the Colorectal Unit

The Colorectal Unit is part of the Division of Surgery, Anaesthesia and Procedural Medicine. It is responsible for the provision of services within these specialties to patients across Austin Health, situated at Austin Hospital and Heidelberg Repatriation Hospital.

The Unit is committed to the provision of high-quality patient care and maintains an ongoing commitment to Undergraduate and Post Graduate teaching. Also provided is a consultative service for other Units with Austin Health.

The Colorectal Unit provides Colorectal services to patients across Austin Health. Emergency and inpatient services are based at the Austin Hospital while Specialist Clinics and Endoscopy are based at both the Austin Hospital and Heidelberg Repatriation Hospital sites. In addition, a consultative service is provided for other units within the health service.

The Head of Unit is Mr David Proud.

Position responsibilities

Role Specific:

Clinical Care

- Participate in Unit meetings and Clinical sessions including MDT
- Participate in the on-call roster as required
- Perform after-hours work and night duty as required
- Provide a consultative service to other Units as required
- Cover other surgical units as requested by the Hospital
- Demonstrate a commitment to working as a team member with peer medical, resident, nursing and other staff to provide efficient, safe and quality care
- Participate in the auditing and review of clinical practices to improve clinical outcomes
- Provide comprehensive management of Colorectal patients, including weekends and after-hours emergency surgery, and backfill of lists requiring leave cover

Teaching and Training

- Maintain logbook
- Attend and participate in ALL mandatory training requirements at Austin Health, including CERNER training and OH&S training as required.
- Participate in registrar presentations, audits and medical students teaching

Research and Education

- Manage research projects and agenda within the group
- Ensure medical documentation meets legal, professional, and organisational standards
- Educate health care colleagues about unit-based procedures and liaise with the multidisciplinary team to establish patient care needs in relation to discharge plan and treatment regimes.

Other

- Actively participates in interdisciplinary committees and working parties locally and organisation wide as required.



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Selection criteria

Essential Knowledge and skills:

- Registered Medical Practitioner with full AHPRA registration.
- Successfully passed FRACS part II exam in General Surgery or equivalent international qualification.
- Substantial knowledge and expertise of the role and function of the Colorectal Unit.
- Advanced clinical assessment skills.
- Demonstrated track record of clinical research.
- Demonstrated leadership ability.
- Patient-centred approach to evidence-based care delivery
- Demonstrated knowledge of professional standards knowledge of legal and ethical requirements.
- Demonstrated ability to use clinical information systems.
- Commitment to quality, best practice and environmental safety.
- Ability to communicate effectively in both written and verbal forms.
- Ability to problem solve in a variety of complex situations
- Ability to clinically lead a dynamic team which works effectively within a multidisciplinary environment
- Ability to work autonomously and as a member of a dynamic team which works effectively within a multidisciplinary environment
- Ability to assist and support the implementation of quality and change management initiatives and clinical projects.
- Demonstrated ability to utilise data to drive performance

Desirable but not essential:

- A sound understanding of information technology including clinical systems, applications relevant to the Management of rostering and risk management reporting, or as required for the role and/or department.

Professional qualifications and registration requirements

- Appropriate tertiary medical qualification from either Australian Medical School or recognised overseas training.
- Medical registration with the Australian Health Practitioner Regulation Agency (AHPRA)
- Successfully passed FRACS part II exam in General Surgery or equivalent international qualification.

Quality, safety and risk – all roles

All Austin Health employees are required to:

- Maintain a safe working environment for yourself, colleagues and members of the public by following organisational safety, quality and risk policies and guidelines.
- Escalate concerns regarding safety, quality and risk to the appropriate staff member, if unable to rectify yourself.
- Promote and participate in the evaluation and continuous improvement processes.
- Comply with the principles of person-centered care.
- Comply with requirements of National Safety and Quality Health Service Standards and other relevant regulatory requirements.



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Other conditions – all roles

All Austin Health employees are required to:

- Adhere to Austin Health's core values: *our actions show we care, we bring our best, together we achieve, and we shape the future.*
- Comply with the Austin Health's Code of Conduct policy, as well as all other policies and procedures (as amended from time to time).
- Comply with all Austin Health mandatory training and continuing professional development requirements.
- Provide proof of immunity to nominated vaccine preventable diseases in accordance with Austin Health's immunisation screening policy.
- Work across multiple sites as per work requirements and/or directed by management.

General information

Cultural safety

Austin Health is committed to cultural safety and health equity for Aboriginal and/or Torres Strait Islander People. We recognise cultural safety as the positive recognition and celebration of cultures. It is more than just the absence of racism or discrimination, and more than cultural awareness and cultural sensitivity. It empowers people and enables them to contribute and feel safe to be themselves.

Equal Opportunity Employer

We celebrate, value, and include people of all backgrounds, genders, identities, cultures, bodies, and abilities. We welcome and support applications from talented people identifying as Aboriginal and/or Torres Strait Islander, people with disability, neurodiverse people, LGBTQIA+ and people of all ages and cultures.

Austin Health is a child safe environment

We are committed to the safety and wellbeing of children and young people. We want children to be safe, happy and empowered. Austin Health has zero tolerance for any form of child abuse and commits to protect children. We take allegations of abuse and neglect seriously and will make every effort to mitigate and respond to risk in line with hospital policy and procedures.



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